

BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor Mount Clemens, Michigan 48043 586-469-5125 FAX 586-469-5993 macombcountymi.gov/boardofcommissioners

FINANCE COMMITTEE

WEDNESDAY, AUGUST 13, 2008

AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- Adoption of Agenda, AS AMENDED, TO INCLUDE #8B (RESOLUTION) AND FOUR ADDITIONAL TRAVEL REQUESTS
- 4. Approval of Minutes dated 5-14-08

(previously distributed)

- 5. Public Participation
- 6. List of Bills as Prepared by the Finance Department

(mailed)

7. Report Re: County's Healthstyles Committee Luncheon

(mailed)

- 8. Resolutions:
 - a) Congratulating Healthstyles Worksite Wellness Program 20th Anniversary (offered by Camphous-Peterson, DeSaele, J. Flynn and Slinde)
 - b) Honoring Gloria Jeff (offered by Crouchman)
- 9. Travel Requests:

(mailed)

- a) Circuit Court (one)
- b) Health (one)
- c) Planning (two) (three)
- d) Sheriff (two) (five)

(attached)

(attached)

(back-up information for travel requests is on file in Board Office)

- 10. New Business
- 11. Public Participation
- 12. Adjournment

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman District 23 Chairman Dana Camphous-Peterson District 18 Vice-Chair Leonard Haggerty District 21 Sergeant-At-Arms

Andrey Duzyj - District 1 Marvin E. Sauger - District 2 Phillip A. DiMaria - District 3 Jon M. Switalski - District 4 Susan L. Doherty - District 5 Joan Flynn - District 6 Sue Rocca - District 7 David Flynn - District 8 Robert Mijac - District 9

Philis DeSaele - District 10

Ed Szczepanski - District 11 Peter J. Lund - District 12 Don Brown - District 13 Brian Brdak - District 14 Keith Rengert - District 15

Carey Torrice - District 16 Ed Bruley - District 17 Paul Gieleghem - District 19 Kathy Tocco - District 20

Betty Slinde - District 22 Sarah Roberts - District 24 Kathy D. Vosburg - District 25 Leon Drolet - District 26

RESOLUTION NO.	FULL BOARD MEETING DATE:AGENDA ITEM:
	MACOMB COUNTY, MICHIGAN
RESOLUTION TO Finance Department	Approve List of Bills as Prepared and Provided under Separate Cover by the ent
INTRODUCED BY:	Betty Slinde, Chair, Finance Committee

COMMITTEE/MEETING DATE

Finance 8-13-08

RECYCLABLE PAPER

RESOLUTION NO	FULL BOARD MEETING DATE:
	AGENDA ITEM:
	IB COUNTY, MICHIGAN report from the Healthstyles Committee and Director of Riskinty's Healthstyles Committee Luncheon.
INTRODUCED BY: Commissioner Be	tty Slinde, Chair, Finance Committee
The County Healthstyles Committee for temployees who participated in the variou	he past 20 years has hosted an incentive luncheon for the s fitness programs throughout the year.
This year's luncheon will be held on Wed Freedom Hill. All Commissioners are inv	lnesday, August 20 th from 11:30 a.m. to 1:30 p.m. at vited to participate.
	ers and selected Nancy Buscemi Catering, the lowest priced 37.30 based on 200 participants. The monies are available ellness Account.
	ts soft drinks, luncheon, prizes and a raffle. In closing, I loyees that are planning to attend these annual festivities.
COMMITTEE/MEETING DATE:	
FINANCE	
8/13/08	

2008 Healthstyles Annual Luncheon Catering Quotes*

Nancy Buscemi's Catering (PREFERRED VENDOR)

\$6.95 per person

Price includes:

- One meat, pasta, vegetable, salad with dressings, rolls and butter, fresh fruit, and assorted desserts
- Tablecloths, plastic ware, plates, napkins
- Chafing dishes and serving utensils
- Set-up and clean-up

7% service fee = \$97.30

Cost estimate (based on 200 participants): \$1487.30

Riverhouse Catering

\$8.95 per person

Price includes:

- Chicken breast, vegetable, pasta, tortillas, spinach salad, tossed salad, Riverhouse salad, fruit platter
- Plastic ware, plates, napkins, tablecloths, salt and pepper
- Chafing dishes and serving utensils
- Set-up and clean-up

7% service fee = \$125.30

Cost estimate (based on 200 participants) \$1915.30

Catering 2 You

\$7.50 per person

Price includes:

- Chicken breast, cottage cheese, tomato slices, hard boiled eggs, lettuce, sliced peaches, grilled pita, potato salad, pasta salad, and dessert
- Plastic ware, napkins and plates
- Delivery, set-up and clean-up

7% service fee = \$105.00

Cost estimate (based on 200 participants) \$1605.00

^{*}Actual costs will be determined after Luncheon Eligibility is finalized.

RECYCLABLE PAPER

MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to the Board of Commissioners Office at least one month prior to the date of the conference.)

Requesting Department:	Circuit Court	FUNDI	ORG 401	26561/95901					
Conference Title:	2008 MAXIMUS Justice	·							
Conference Sponsored By:	MAXIMUS								
Conference Classification:	☑ Professional Conference ☐ Employee Training								
Conference Location:	Columbus, Ohio								
Date Travel Begins: August	18, 2008		Date Travel End	ds: August 20, 2008	3				
Number of Persons Attending at County Expense: 2 Staff Member(s)									
ESTIMATED EXPENSES				PER PERSON	TOTAL				
Registration Fees:	anna paga ng 16/6-110/6-hadahadananan masaranan masaranan masaranan masaranan masaranan masaranan masaranan ma	murperajajojoji(ridini) akramurana	11111111111111111111111111111111111111	\$ <u>0</u>	\$ 0				
Transportation [1]: Cot Ver Date Lodging	icle Airplane Date Lodging		onal Vehicle	\$	\$ 230.00				
Begins: August 18, 26	008 Ends:	August	20, 2008	\$ 190.00	\$ 380.00				
	anna manananan sa		historia kanan manan manan manan majarja ja j	\$ 62	\$ 124				
Miscellaneous Expenses:	**************************************	and the state of t	политина политину ордину ордину байын байын такка та	\$	\$				
	L – CONFERENCE EXP			\$ _252.00	\$ 734.00				
Per Diem [3]:		······································	namericani de la compania de la comp	\$	_ \$				
Overtime [4]:		natiannasi (-)096i (bladisi vilansi viransi	THE THE PROPERTY OF THE PROPER	\$	\$				
TOTAL ES	FIMATED EXPENSE	may joy (a)	<u> </u>	\$ 252.00	\$ _734.00				
Signature of Department Hea	d	De Be		Date	108				
[1] Not to exceed cost of tourist [2] Not to exceed \$ 31,00 per day [3] Not to exceed one day travel [4] Calculate cost of any overtimes.	/ plus the duration of the co	onference of the reque	st 40,	126561 95901	Internated C4. 9				
	•	NCE OFFIC dgetary An	CE USE ONLY) alysis	•					
Budgeted:	9.6dd (Olas Installation of the Control of the Cont	manustrative population (durant	ламина при	namanagapakan kanaman merenin katahahan merenakan kanaman kerenta dalah	\$ 454,896.				
Less:									
Conference Expen	ses Approved to Date	\$	36,/3 6 .						
Other Department	Requests in Process	\$	-0-						
This Request		\$	734,						
				Sub Total	\$ 36,872,				
Balance Available (Deficit):		MMMMH MANAGARIAN AN A	autoru (projek) (1886-k) Mahan manan antara mininga (1886-k) Mahan manan antara mininga (1886-k) Mahan manan a	Stelling and the stelli	\$ <u>36,872,</u> \$ <u>418,024.</u>				

TO:	Betty Slinde	, Chairman
	Finance	, Committee
FROM:	Keith R, Beasley, Court Administrator	_ ,
	Circuit Court	, Department
Date:	July 22, 2008	
		_
SUBJECT	: CONFERENCE AND SEMINAR REQUES	·
0000 144	·	following individual(s) be authorized to attend the
2008 MAX	IMUS Justice User Conference	🛚 Conference 🔲 Seminar
	starting on August 18, 2008	ate
NAME		CLASSIFICATION
Ellen Frink		Court Technology Coordinator
Theresa P	iepszak	IT Project Manager
(If more room	is required, attach separate sheet)	
The benefi below:	t to Macomb County from attendance of the a	above-named individual(s) at the conference/seminar is detailed
sessions the that relate Sessions of being deve	nat focus on advanced features of the Court's to new functionality that will be implemented covering technical aspects of the software, su	nce will provide the attendees with a variety of educational is case management software. In addition, there will be sessions by the Court in the near future, such as e-filing of court cases. In the IJIS Broker exchange agent, and other new technology ment in the transfer of data from the Court to the State Court e.
Respectfull	y submitted,	
Keith R. Beas	ley Department F	lead , Department Head
	C Danariment	
	, Department	, Department

MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST



Submit directly to the Boar	rd of Commis.	sioners Offic	ce <u>at least</u> on	e month pre	ceding the date	of the con	ference.	JUL	2 4 2008
REQUESTING DEPARTM	MENT:	Health			· .			MACO	MB COUNTY
CONFERENCE TITLE:	_	2008 Michig	gan Family P	lanning Up	late			1.8	MANCE
CONFERENCE SPONSOI	RED BY:	Michigan D	epartment of	Community	Health/MPHI				
CONFERENCE CLASSIF	ICATION:	Profess	sional Confe	rence		Employe	e Training		
CONFERENCE LOCATIO	ON:	Grand Rapid	ls, MI						
TRAVEL BEGINS:	Sept. Month	15 Day	2008 Year	TR	AVEL ENDS:		Sept. Month	17 Day	2008 Year
NUMBER OF PERSONS A	ATTENDING	AT COUN	TY EXPENS	SE:6	COMMISS STAFF ME		MBERS	,	1001
ESTIMATED EXPENSES	"						PERSON		TOTAL
REGISTRATIONS FEES:	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • •	· · · · · · · · · · · · · · ·			\$	160.00	\$_	960.0
TRANSPORTATION:® Il to fill Gas Tank in Grand Rapids		ounty chicle	Airplar	ne 🗌	Personal Vehicle	\$		_ \$_	70.0
LODGING: Begins		15 200 Day Yea		Sept.	17 2008 Day Year	_ \$	110.00	_ \$_	660.0
MEALS: [©]		* * * * * * * * * * * * * * * * * * * *				\$	31.00	\$	186.0
					CE EXPENSES:	\$ \$	301.00	- \$ - - \$ -	1,876.00
SIGNATURE OF DEPART	MENT HEAI	D	ОТАІ	ESTIMAT	ED EXPENSE:	\$		_ \$ _	
® Not to exceed cost of Not to exceed \$31.0 ™ Not to exceed one d ∑ Calculate cost of any	ay travel plus	0-01-06) per the duration	of the confe	rence.	Org# <i>2196</i>	.0148	Gra	at f	SNA Support
BUDGETED:		Ī	(For Finance (BUDGETAR					. 1.	2057
ESS: Conference expe Other departmen This request			\$ 22.80 \$ 187	6600				\$ <u>/ .</u>	4137
BALANCE AVAILABLE ([1-186)	(DEFICIT):	•••••	• • • • • • • • • • • • •				JBTOTAL:	\$_ \$ <u>q</u>	794.3

TO:	Betty Slinde	, Chairperson					
	Finance	, Committee					
FROM:	Thomas J. Kalkofen	, Director/Health Officer					
	Macomb County Health	, Department					
DATE:	July 17, 2008						
SUBJECT:	Annual Training for Family Planning	Staff					
I hearewith	request that the following individual(s) t	be authorized to attend the 2008 Michigan Family Planning Update					
conferen	nce / Seminar starting on Sept. 16,	2008 .					
	<u>NAME</u>	CLASSIFICATION					
Lillian Schr	eiber	Program Manager					
Barbara Kra	nuseneck, Jennifer Lenz	Women's Health Nurse Practitioners					
Sandra Kulo	czycki, Diana Woloszyk, Nadeen Casey	PHN I, PHN I, Community Health Technician					
	(If more r	room is required, attach a separate sheet)					
The benefit	to Macomb County from attendance of t	he above-named individual(s) at the conference/seminar is detailed below:					
First will previously. There will be discussions good custor staff provide. This conferdatest inform	This annual conference has many sessions that will be beneficial to the Family Planning Program. CPT Billing, Coding, and Plan First will be discussed which are all very important because the program is now billing Medicaid/Plan First much more than previously. It's vital that the billing/coding be done accurately and with an understanding that documentation must support the billing. There will be updates on Pap testing and follow-up, STDs, and contraceptives which are a major focus of the program. There will be discussions on counseling techniques, patient literacy, and various topics dealing with physical assessment. A session on providing good customer service is especially important for all staff to hear, including support staff. All these topics will be valuable in helping staff provide good quality health care and maintain a high quality of service. This conference will be paid for with Grant Funds, and the MDCH consultants like to see staff attending trainings so they have the latest information when giving health care to clients. Continuous staff training is also a requirement of Accreditation. In addition, it is a great opportunity to network with other agencies for discussions on various issues.						
*							
Respectfully Health	y submitted,	Department Head Department					
br							

MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST

	directly to Boar			e a <u>t le</u>	ast one :	month (A Francisco	Total V Constant
REQUEST	TING DEPARTMENT:	Planning & I	Economic Developm	ent			JUL	3 1 2008
CONFERE	ENCE TITLE:	IMTS 2008 -	International Manuf	acturing Ted	chnology Sh	ow		OMB COUNTY
CONFERE	ENCE SPONSORED BY	AMT - The A	Association for Manu	facturing Te	chnology		ĺ	INANCE
CONFERE	ENCE CLASSIFICATION	: (circle	one) (Professio	nal Con	ference	Employ	ee Tr	aining
CONFERE	ENCE LOCATION:	Chicago,-⊖h	io IL				_	
TRAVEL E	BEGINS: 9	9	2008			9	12	2008
	Mont	h Day	Year		Month	Da	ıy	Year
NUMBER	OF PERSONS ATTEND	ING AT COUNT	Y EXPENSE:	2	COMMISS STAFF ME		BERS	
ESTIMATI	ED EXPENSES				PER P	ERSON	TC	TAL
REGISTR	ATIONS FEES				\$	25.00		50,00
TRANSPO	ORTATION: Cou	·	Airplane	Personal Vehicle	\$		\$	
LODGING		nber 9, 2008 nth/Day/Year	Ends <u>September 12</u> Month/Da		\$	830.88		1,661.76
MEALS -			4 days		\$	124.00		248.00
MISCELL	ANEOUS EXPENSES		est cost per class		\$	150.00		300.00
	SUB TOTAL - CO	NFERENCE EX	(PENSES -		\$		\$	···
PER DIEN	1				\$		\$	
OVERTIM	E <i></i>		· ₇		\$		\$	
	TOTAL ESTIMA	TED EXPENSE	li -41A-A	. ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ ـ	\$ <u>//</u>	29.88	<u></u>	2,259.76
SIGNATU	RE OF DEPARTMENT H	EAD	to the			DATE		7/31/2008
2 Not 3 Not	to exceed cost of to exceed \$ 15 per to exceed one day culate cost of any	day travel plus	the duration of			ıest		910
	1. 1. 20.		NCE OFFICE USE (•	10/801	30/861	07	PED
Budgeted Less:							\$ <u>_</u> 2	30,455,
	Conference Expenses Appr	oved to Date	\$ <u>1796</u>	65,				
	Other Department Request	s in Process	\$ / Za	4.				
	This Request		\$ 2,26	0.	SUB.	TOTAL	\$_~	0,449.
BALANCE AV	VAILABLE (DEFICIT)						\$ <u></u>	0,006.

. то:	Betty Slinde		_, Chairman		
•	Finance	, Committee			
FROM:	STEPHEN N. CASSIN, EXECUTIV	E DIRECTOR	-		
	PLANNING & ECONOMIC DEV	ELOPMENT	_, Department		
DATE:	July 31, 2008		-		
	month/date/year				
	September 8, 2008 month/date/year				
<u>NAME</u>		CLASSIF	ICATION		
JUSTIN ROBINSON	_	SR. ECO	NOMIC DEVELOPMENT SPECIALIST		
JAMES AHEE		SR. ECO	NOMIC DEVELOPMENT SPECIALIST		
(If more room is required,	attach separate sheet)				
	. It is a second discount of the second disco				
	the 27th edition of the premier mar g companies will occupy 1.2 million net	-	logy show in North America. More than		
in Chicago, II	linois. The IMTS Forum brings toge	ther experts from			
usetul and up	o-to-date technical information availa	adie.			

Respectfully submitted,

STEPHEN N. CASSIN, EXECUTIVE DIRECTOR
Planning & Economic Development Department

MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month.

preceding the date of the conference.) JUL 3 1 2008 REQUESTING DEPARTMENT: Planning & Economic Development MACOMB COUNTY **CONFERENCE TITLE:** Midwest Conference Program FINANCE **CONFERENCE SPONSORED BY:** Medical Design and Manufacturing (MDM) Midwest (circle one) (Professional Conference Employee Training CONFERENCE CLASSIFICATION: **CONFERENCE LOCATION:** Rosemont, IL TRAVEL BEGINS: 22 2008 Month Day Year Month Day Year NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: COMMISSION MEMBERS STAFF MEMBERS **ESTIMATED EXPENSES** PER PERSON TOTAL **REGISTRATIONS FEES** TRANSPORTATION: County Personal Vehicle Vehicle LODGING: Begins MEALS ----- 4 days 31.00 124.00 MISCELLANEOUS EXPENSES _____est cost per class \$ 100.00 100.00 **SUB TOTAL - CONFERENCE EXPENSES** PER DIEM ----- -----OVERTIME ------TOTAL ESTIMATED EXPENSE 131.00 SIGNATURE OF DEPARTMENT HEAD DATE 7/31/2008 Not to exceed cost of tourist class air fare Not to exceed \$ 15 per day Not to exceed one day travel plus the duration of the conference Calculate cost of any overtime anticipated as a result of this request (FOR FINANCE OFFICE USE ONLY) /0/80/30/86/07 Budgetary Analysis Budgeted Less: Conference Expenses Approved to Date Other Department Requests in Process This Request SUB TOTAL \$ 12,266.

, ТО:	Betty Slinde		_ , Chairman				
Finance			_, Committee				
FROM	FROM: STEPHEN N. CASSIN, EXECUTIVE DIRECTOR						
	PLANNING & ECONOMIC	DEVELOPMENT	_, Department				
DATE	: July 31, 2008		_				
	month/date/year						
starting on							
	month/date/year						
<u>NAME</u>		CLASSIF	CATION				
JASON FRIEDMANN		SENIOR	PLANNER				

(If more room is required	. attach separate sheet)						
(,,						
			·				
	est is hosting this conference to		plete spectrum of products and				
services for r	medical device design and manufact	uring.					

Respectful submitted,

STEPHEN NJCASSIN, EXECUTIVE DIRECTOR
Planning & Economic Development Department

MACOMB COUNTY CONFERENCE/EMPLOYEE TRAINING REQUEST

(Submit directly to Board of Commissioners Office at least one month preceding the date of the conference.) REQUESTING DEPARTMENT: Planning & Economic Development **CONFERENCE TITLE:** Automation Alley's Trade Mission to Brazil MACOMB COUNTY CONFERENCE SPONSORED BY: **Automation Alley CONFERENCE CLASSIFICATION:** (circle one) Professional Conference) Employee Training **CONFERENCE LOCATION:** Sao Paulo & Rio de Janeiro, Brazil TRAVEL BEGINS: 18 10 2008 10 2008 Month Day Month Day Year NUMBER OF PERSONS ATTENDING AT COUNTY EXPENSE: **COMMISSION MEMBERS** STAFF MEMBERS **ESTIMATED EXPENSES PER PERSON** TOTAL REGISTRATIONS FEES 5,995.00 5.995.00 TRANSPORTATION: County Personal Vehicle Vehicle LODGING: Begins Month/Dav/Year Month/Day/Year 250.00 250.00 MISCELLANEOUS EXPENSES _____est cost per class Airport Parking **SUB TOTAL - CONFERENCE EXPENSES** PER DIEM ----- -----TOTAL ESTIMATED EXPENSE \$ 6,*525,*00 6,525.00 SIGNATURE OF DEPARTMENT HEAD DATE 8/5/2008 Not to exceed cost of tourist class air fare Not to exceed \$ 15 per day Not to exceed one day travel plus the duration of the conference Calculate cost of any overtime anticipated as a result of this request 10180130/8610 (FOR FINANCE OFFICE USE ONLY) Budgetary Analysis \$ 30,411, Budgeted Less: Conference Expenses Approved to Date Other Department Requests in Process This Request SUB TOTAL BALANCE AVAILABLE (DEFICIT) -----out of Country 2/3 Approval Ream Red

•	то:	Betty Slinde	· ·		, Chairman	
		Finance			_, Committee	
	FROM:	STEPHEN N. CASSIN,	EXECUTIVE DIREC	CTOR		
		PLANNING & ECON	IOMIC DEVELOPM	ENT	_, Department	
	DATE:	August 5, 2008			_	
		month/date/year				
						
starting on _		October 18, 2008 month/date/year				
		montificate/year				
<u>NAME</u>				<u>CLASSIFI</u>	ICATION	
STEPHEN N	I. CASSIN			EXECUTI	VE DIRECTOR	
				-		
		 				
(If more roor	n is required,	attach separate sheet)				
	Brazil is Latin	America's largest comm	nercial market. It rai	nks among	g the world's top 10 economies and is	_
	also among the	e top five recipients of direc	t investment by foreig	n companie	es. Brazil is a major exporter of	
	strong investi	ment potentials in biotech	nnology and medica	i producers il devices.	s of steel, aircraft, and automobiles with Brazil's free-trade agreements with	
	neighboring of	countries offers American	n companies market	access to	other Latin American countries with a	
	соптыпеа ро	pulation of nearly 300 mil	mon consumers and	ia GDP ex	xceeding \$2.5 trillion.	

Respectfully submitted

STEPHEN N. CASSIN, EXECUTIVE DIRECTOR
Planning & Economic Development Department

1-25-08

Macomb County, Michigan Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department:	Macomb County Sheriff's Department					Company of the same	7279 87 77 48 47 7. A	and a support
Conference Title:	FBINAA Fall Conference						4 2 2 1	
Sponsored by:	FBINAA M	ichigan C	Chapter	····		JUL 3	1 2008	
Conference Classification:	Profes	sional	Employee Train	ning >	×		COUNTY	
Conference Location:	Lewiston, I	Mi.				• • • • • • • • • • • • • • • • • • • •	******	
Travel Begins:	Sept Month	3 Day	2008 Year	•	Travel Ends:	Sept Month	5 Day	2008 Year
Number of Persons Attending A	t County Exp	ense:	Board Members Staff Members	-	3			
		lste of the second	Total	······································	3		AF91	No.
ESTIMATED EXPENSES						Per Person		Total
Registration Fees:				•••		385 / 485		\$1,255.00
Transportation:(1)	X		Airelana		Paranal			
	County Vehicle		Airplane		Personal Vehicle			
Lodging:	Begins:	Sept Month	3 200 Day Yea					
	Ends:	Sept Month	5 200 Day Yea					
Meals:(2)		,,,,,,,	·			·· <u> </u>		
Miscellaneous:			***************************************		***************************************			
Subtotal - Confere	nce Expense	s				385 / 485		1,255.00
Per Diems:(3)Parking approx				••••••				<u></u>
Overtime:(4)								
Total Estimated Ex	penses:					385 / 485		1,255.00
Department Head Signature	Undershari	E K Logg	oecs)		Date	7-29-	06	SAMS
1 Not to exceed cost 3 Not to exceed one		ss air fare	, 0		Not to exceed autho Calculate cost of any			a result
conference	edela. Johan		Finance Departme		of this request e Only) <i>2293</i>	1650	101 3	to to Fund
		(רטו	Budgetary Ana		e Olliy) ZZ73	0331/101	- 10	747074
Department Budget	sa Anarovad	To Data			26 109	-	10.	2,907
Less: Conference Expen Other Department					5,637.	_	3	
This Request				_	1,255,	- 	33 10	001.
Balance Available (Deficit)						=	69,	706,

To:	Betty Slinde			
	Finance Committee	_		
From:	Mark A. Hackel			
	Sheriff	teres		
	<u> </u>	_		
Date:	July 16, 2008	_		
Subject:	Conference and Seminar Rec	uest		
I herewith re	equest that the following individ	ual(s) be authorized to attend the	FBINAA Fall Conference	**************************************
comerence	/seminar, starting on Septemb			
	Name	Classification	-	
David Teske	<u>e</u>	Captain		
John Rober	ts	Captain		
Elizabeth Da	arga	Lieutenant		
	ence is an annual conference fo	cused on Administrative updates.		
INICOLES - 2	223-0000 I-3030 I			
Respectfully	submitted,			
Undersheriff Sheriff's	K. Lagerquist Department			

7 22-08 60 H

Macomb County, Michigan Conference/Employee Training Request

(Submit di	rectly to the Financ	e Departmei	nt at leas	st 2 weeks p	rior to the	date of the next Fi	inance Committe	ee meetir	ng)
Requesting	Department:	Macomb County Sheriff's Department				_			
Conference	e Title:	Swat Training 2008				_	JUL 2 9 2008		
Sponsored	by:	Alpena CT	RC - Stat	e of Michiga	n		Jl	. norski i	COUNTY
Conference	e Classification:	Profes	sional	Employee	e Training	_x	M	ACONID .	NCE
Conference	Location:	Alpena, Mi		· .		_			
Travel Begi	ins:	Sept Month	21 Day	2008 Year		Travel Ends:	Sept Month	27 Day	2008 Year
Number of	Persons Attending A	t County Exp	ense:	Board Men Staff Memb		12			
				Total		12			
ESTIMATE	D EXPENSES		of the state of th		1 Contaction		Dor Dans	Action 1947	T-4-1
Registration	n Fees:			*************	,,,,,,,,,		Per Person \$ -		Total \$0.00
Transportat	ion:(1)	x County Vehicle		Airplane		Personal Vehicle			
Lodging:		Begins: _	Sept Month	21 Day	2008 Year	-			
		Ends:	Sept Month	27 Day	2008 Year	-	280.00		\$1,680.00
28 Members Meals:(2)	s 5 Full days at \$31 p	er x 12, Dinr		·)	186.00		\$2,232.00
, ,	ous: Gas 250 Gal @ \$,	1,125.00
	Subtotal - Conferen	ice Expenses	3				1,591.00		5,037.00
Per Diems:((3)								
Overtime:(4)Range Fee's Ta	actical & Snip	er		•••••		600.00		600.00
	Total Estimated Exp	oenses:					2,191.00		5,637.00
Department	Head Signature	Undersherif	2 B_	erquist V		Date	7-23	@ 9	THA
	Not to exceed cost of Not to exceed one conference	of tourist clas	ss air fare	, ,		Not to exceed author Calculate cost of ar of this request			a result
	Commission and the		(For			se Only) 22930	551/95901	Sta	te Funda
Department	Budget			buuyeta	ry Analysis	•		10.	2,907
Less:	Conference Expens					25/520.	_		
	Other Department F This Request	Requests in F	Process			<u> </u>		31.	15%
Balance Ava	ailable (Deficit)							71	1501

To:	Betty Slinde	-	
	Finance Committee	-	
From:	Mark A. Hackel Sheriff	- -	
Date:	July 15, 2008	-	
Subject:	Conference and Seminar Req	uest	
	equest that the following individuseminar, starting on Septembe	ual(s) be authorized to attend the er 21, 2008	Swat Training 2008
B. Kozlowsk P. Clancy, S A. Horne, M G. Wiegand A. Durrani This training	. Scharf , G. Shell is necessary to update the SW		Team entries, building searches, including techniques,
MCOLES - 2	229-30551-95901		
Respectfully			
Undersheriff Sheriff's	K. Lagerquist Department		

2001/001



	•
Memorandu	m

To:	John Foster, Assistant Director of Finance
From:	Lt. Carolyn Marshall
Date:	August 5, 2008
Re:	USPCA Region 19 Dog Trials
_	

The USPCA Region 19 Dog Trials is required training by the Macomb County Sheriff's Office. This is a yearly certification for the handler as well as the canine. Events include: Obedience, Agility, Article Search, Box / Suspect Search, Criminal Apprehension, Criminal Apprehension with Gunfire, and Public Demonstration.

If there are any questions please contact me at 307-9316.

This criteria does not meet MCOLES requirements.

REGISTRATION FEES:	Cost: \$	170.00	Fund: GEN FUND
TRANSPORTATIO	N:		
Type:	Cost \$		Fund:
LODGING:	Cost \$	691.20	Fund: GEN FUND
MEALS:	Cost \$	282.00	Fund: GEN FUND
Miscellaneous Exp	enses:		
Type: GAS	Cost \$	80.00	Fund: GEN FUND
Type:	Cost \$		Fund:

Macomb County, Michigan Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting) Requesting Department: Macomb County Sheriff's Office USPCA Region 19 Dog Trials Conference Title: AUG 0 7 2008 Sponsored by: USPCA Region 19 Conference Classification: Professional Employee Training x MACOMB COUNTY FINANCE Conference Location: Wyoming, Mi. Travel Begins: Sept 2008 Travel Ends: Sept 2008 Month Day Year Month Number of Persons Attending At County Expense: **Board Members** Staff Members Total ESTIMATED EXPENSES Per Person Total Registration Fees: 85.00 170.00 Transportation:(1) County Personal Vehicle Vehicle Lodging: Begins: Sept 2008 Month Dav Year 2008 Ends: Sept 345.60 691.20 Month Day Year 2 rooms per night \$172.80 Meals:(2)...9/3 \$34, 9/4 \$62, 9/5 \$62, 9/6 \$62, 9/7 \$62..... 141.00 282.00 Miscellaneous: ...Gas.... 40.00 00.08 Subtotal - Conference Expenses..... 611.60 1,223.20 Per Diems:(3)..... Overtime:(4).... Total Estimated Expenses: \$ \$1,223,20 Department Head Signature Undersheriff, K. Lagerquist 2 Not to exceed authorize per day rate 1 Not to exceed cost of tourist class air fare 4 Calculate cost of any overtime anticipated as a result 3 Not to exceed one day travel plus duration of the conference of this request CENERAL FUNO (For Finance Department Use Only) **Budgetary Analysis** Department Budget Less: Conference Expense Approved To Date Other Department Requests in Process This Request Balance Available (Deficit)

To:	Betty Slinde	<u></u>	
	Finance Committee		
From:	Mark A. Hackel Sheriff		
Date:	August 4, 2008	-	
Subject:	Conference and Seminar Req	uest	
I herewith re conference/	equest that the following individusements seminar, starting on September	ual(s) be authorized to attend the er 4, 2008	USPCA Region 19 Dog Trials
	Name	Classification	
Phil Neume	yer	Sergeant	
Cliff Morgan		Deputy	
The benefit	to macomb County from attenda	ance of the above-named individu	al(s) at this conference/seminar is detailed below:
This is a yea Search, Crin	arly certification for the handler a ninal Apprehension, Criminal Ap	as well as the canine. Events inclepprehension with Gunfire and Pub	ude: Obedience, Agility, Article Search, Box / Suspect lic Demonstration.
GEN FUND			
Respectfully	submitted,		
Undersheriff Sheriff's	K. Lagerquist Department		

A00E0 8-4-08

Macomb County, Michigan Conference/Employee Training Request

(Submit di	recuy to the Finance	e Departmen	tatieas	st z weeks pr	ior to the	date of the	next Fin	ance Committe	ee meeti	ng)
Requesting	Department:	Macomb Co	unty Sh	eriff's Office	, <u></u>	_			na delArin i	1 100M-100 a.
Conference	e Title:	Basic Narcotics								
Sponsored	by:	Michigan St	ate Polic	се				AUG 0	3 2008	
Conference	Classification:	Professi	ional	Employee	Training	_x		MACOMB		
Conference	Location:	Lansing, Mi.				_		FINA		
Travel Begi	ns:	Sept Month	8 Day	2008 Year		Travel Ends	s:	Sept Month	11 Day	2008 Year
Number of I	Persons Attending At	County Expe	nse:	Board Memi Staff Membe		2				
			Market Company of the	Total		2				
ESTIMATE	D EXPENSES	edelphorograph (Mrs. 2012, 1912, 1912, 1912)						D D	des la designation de la constitución de la constit	
Registration	ı Fees:							Per Person \$ 340.00		Total \$ 680.00
Transportat	ion:(1)	County Vehicle		Airplane		Personal Vehicle				
Lodging:	*1.	Begins:	Month	Day	Year	-				
•		Ends:		24,	. 541					
			Month	Day	Year	-		•		
Meals:(2)					• • • • • • • • • • • • • • • • • • • •					
Miscellaneo	us:									
	Subtotal - Conferen	ce Expenses.	*********					340.00		680.00
Per Diems:(3)		•••••	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •					
Overtime:(4)									<u> </u>
	Total Estimated Exp	enses:				••••••		\$ 340.00		\$ 680.00
Department	Head Signature	Undersheriff,	K. Lage	ekquiyet			Date	8-5-0)8	SIA
	Not to exceed cost of Not to exceed one of conference	lay travel plus	duratio	n of the		Calculate co	st of any	ize per day rate overtime antic 73057/ 9	ipated as	a result State tun
ingula sandalah ing				Finance Depa		lse Only)	10 to	And the state of t	STEEL	
Department Less:	Budget Conference Expens	e Approved T	o Data	Budgetar	y Anaiysis	26 .	109.	_	100	2,907,
LCSS.	Other Department F This Request					5,6	37,	. ,	32,	426
Balance Ava	ailable (Deficit)								70.	481,

To:	Betty Slinde	<u> </u>	
	Finance Committee	_	
From:	Mark A. Hackel Sheriff	_	
Date:	August 4, 2008		
Subject:	Conference and Seminar Re	quest	
	equest that the following individual	dual(s) be authorized to attend the	Basic Narcotics School
	Name	Classification	_
Gregory Sh	ell	Deputy	- -
Ryan Rutta	n	Deputy	_
		· · · · · · · · · · · · · · · · · · ·	-
			-
			ual(s) at this conference/seminar is detailed below:
experience TSS equipn	with a narcotics unit. Topics ar	e: Legal updates in search and se	a narcotics unit or who has less than 6 months izure, drug laws, street drugs, weights and measures, whavioral sciences, working with informants, undercover
MCOLES -	229-30551-95901		
Respectfully	y submitted,		
Undersherif Sheriff's	f; K. Lagerquist Department		

ADDEG

Macomb County, Michigan Conference/Employee Training Request

JR-11-08

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Dominatina Danastra est	A.	3	- 200 - OTC							
Requesting Department: Macomb County Sheriff's Office					Ę	rs, mayor.	Sales en en			
Conference Title:	onference Title: 2008 Project Safe Childhood Nat.Conf.				_					
Sponsored by:	I.C.A.C.						AUG	I I 200	18	
Conference Classification:	Profes	ssional	Employee	Training	_x			ALI COUN		
Conference Location:	Columbus	, Oh			_			JANCE /		
Travel Begins:	Sept Month	23 Day	2008 Year		Travel Ends:		Sept Month	26 Day	2008 Year	
Number of Persons Attending A	∖t County Exp	oense:	Board Mem Staff Memb		5					
			Total		5_					
ESTIMATED EXPENSES	all the second s		· · · · · · · · · · · · · · · · · · ·	A-14-	10 oc. notes: "Fig.	الوالوفيين . 		-	-100	27 *** *
Registration Fees:						. <u>Pe</u>	r Person		Total \$ θ	0
Transportation:(1)	County Vehicle		Airplane		Personal Vehicle			,		
Lodging:	Begins:	Month	Day	Year	-					
	Ends:	Month	Day	Year	-	•			.	
Meals:										
Miscellaneous:					***************************************			·		
Subtotal - Confere	nce Expense	·s	*****				0.00	•	0.0	00
Per Diems:(3)								•		
Overtime:(4)							· <u></u>	•	····	_
Total Estimated Ex							-00	•	s 0	0
		າ				····· <u> </u>		:	Ψ	
Department Head Signature		FBC	<u>,~,\</u>		Da	ate	8-11-0	8	~ 11	9
1 Not to exceed cost 3 Not to exceed one conference		ss air fare	e [']		Not to exceed a Calculate cost o of this request				a result	U
	A PARTIE	(For	Finance Dep		Jse Only)	70 C	057	70	codn	77
Department Budget			Budgetar	y Analysis		-	•	, =	=	
∟ess: Conference Expen	ea Annroyad	To Data					_			
Less. Conference Expen										
This Request	rednesis III	100008								
This Toquot							_		·	<u> </u>
Balance Available (Deficit)							=			_

То:	Betty Slinde	_	
	Finance Committee	_	
From:	Mark A. Hackel Sheriff	 -	
Date:	August 8, 2008	_	
Subject:	Conference and Seminar Rec	uest	
	equest that the following individ seminar, starting on <u>Sept 23,</u>		2008 Project Safe Childhood Nat. Conf
	Name	Classification	-
Tina Old		Sergeant	· ·
Thomas Ger	ml	Deputy	
Keith Harvey	<u>y</u>	Deputy	_
Christian Ko	hlmeyer	Deputy	
Linda Findla	у	Deputy	
The benefit t	to macomb County from attend	ance of the above-named individu	al(s) at this conference/seminar is detailed below:
		y to combat onlie exploitation of cl ipating in this workshop to help fur	nildren. Local law enforcement investigators, ther knowledge.
NO COST T	O COUNTY FULLY FUNDED E	BY I.C.A.C.	
Respectfully	submitted,		

Undersheriff, K. Lagerquist Sheriff's Department

distributed + added Logerda 8-13-08

Macomb County, Michigan Conference/Employee Training Request

(Submit directly to the Finance Department at least 2 weeks prior to the date of the next Finance Committee meeting)

Requesting Department: Macomb County Sheriff's Department			_		and him we have			
Conference Title;	Hacking Boot Camp for Investigators			_			and Control	
Sponsored by:	Internet Cr	imes Aga	inst Children		· 	AUG 1 3 2008		
Conference Classification:	Profes	sional	Employee	Training	_x		ANCE ANCE	
Conference Location:	Charleston	, South C	arolina		_			
Travel Begins:	Sept Month	16 Day	2008 Year		Travel Ends:	Sept Month	18 Day	2008 Year
Number of Persons Attending At	County Exp	ense:	Board Mem Staff Membe		1			
		AV) 1990	Total	Luci I Torri	1_			
ESTIMATED EXPENSES	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		•	****	- The Control of the	Per Person		Total
Registration Fees:						\$ -		\$0.00
Transportation:(1)	County Vehicle		Airplane		Personal Vehicle		-	
Lodging:	Begins: _	Month	Day	Year	-			
	Ends: _	Month	Day	Year	-		-	· · · · · · · · · · · · · · · · · · ·
Meals:(2)							_	
Miscellaneous:				••••••				
Subtotal - Conferen	ce Expenses	s				0.00		0.00
Per Diems:(3)	•••••						_	
Overtime:(4)					*************************	••	_	
Total Estimated Exp	enses:					0.00	_	0.00
Department Head Signature 1 Not to exceed cost of a Not to exceed and one of		s air fare	· V		Date	orize per day rate	e	
3 Not to exceed one d conference	ay traver plu	s durado	n or the		Calculate cost of a of this request	ny overtime antic	ipated as a	a result
		(For	Finance Depa Budgetary		• • • • • • • • • • • • • • • • • • • •	VO COST	70	COUNTY
Department Budget Less: Conference Expense Other Department R This Request			J .			_ _ _ 		
Balance Available (Deficit)						=		

'To:	Betty Slinde	_	
	Finance Committee	_	
From:	Mark A. Hackel		
110111.		_	
	Sheriff	-	
Date:	August 12, 2008	-	
Subject:	Conference and Seminar Rec	uest	
	equest that the following individ /seminar, starting on <u>Septemb</u>	ual(s) be authorized to attend the Hacking Boot Camp for Ir	vestigators
	Name	Classification	
Daniel Ciko	ta	Deputy	
	 		
	<u> </u>		
This training	is designed for those responsi	ble for cyber crime investigation with knowledge with the late	est technologies techniques
and method	lologies. This course is structur	ed with interactive lab enviornments to allow students to wor	k together and experience
		ill gain knowledge with multiple categories of malicious softw kers, stegananography tools, keyloggers, and rootkits.	are including wireless
NO COST T	O COUNTY. FULLY FUNDED	BY I.C.A.C.	
Respectfully	/ submitted,		

Undersheriff K. Lagerquist Sheriff's Department